

Regulatory Affairs & QM Admin (m/f/d)

Reference Number: INLQM2406

Let's improve diagnostics together.

INDICAL BIOSCIENCE (INDICAL) is a global biotech company with over two decades experience leading the development and commercialization of innovative diagnostic solutions for veterinary applications.

Our products, technologies and workflows help reliably and rapidly identify animal pathogens to better monitor the health of poultry, livestock, and companion animals. INDICAL's solutions are trusted by veterinarians, laboratories, clinics, industry, authorities, and animal health organizations worldwide.

As the diagnostics arm within the publicly listed animal health-focused VIMIAN Group, INDICAL is part of a global network of innovative companies united by the common passion to improve animal health.

To further bolster our rapidly expanding companion animal diagnostics portfolio and address the dynamic requirements of the growing small pets market, INDICAL is seeking a **Regulatory Affairs & QM Admin (m/f/d)**.

Job description

We are offering a position covering **Regulatory Affairs and QM Admin**, directly reporting to the Head of Regulatory Affairs & Compliance and being responsible for:

- Preparation of technical documentation in line with product licensures
- Research and identification of applicable regulations and policies to ensure compliance in line with global growth
- Revision of controlled documents, such as handbooks or technical dossiers
- Lead responsible for the Quality Management IT-Tools
- Preparation of internal and external audits and audit reports
- Preparation and presentation of trainings related to Quality Management
- Collaboration within interdisciplinary project teams and across company functions

Position Requirements

- Interest in Regulatory Affairs and Quality Management
- Ideally, scientific background in biology, veterinary medicine, or a related field
- Training in ISO norms and experience with respective certifications (minimum ISO 9001:2015)
- Skills in Project Management, MS Word and Excel

Personal requirements

- Be fluent in German, English is of benefit
- Be organized, self-responsible, team-oriented, meticulous and systematic
- Excellent communication skills
- Confident and friendly presence

Why INDICAL?

- We offer state-of-the-art and family-friendly work environment of a globally growing company.
- Flat hierarchies with short decision-making paths and a corporate culture driven by passion and fairness
- Attractive remuneration package and social benefits

If this challenge appeals to you and you can offer drive, commitment, and enthusiasm, we look forward to hearing from you! Please apply in writing to hr@indical.com quoting the reference number and including your complete application documents as well as your earliest starting date and salary expectations. The documents can be in German or English.

INDICAL is an equal opportunity employer and values diversity. We take our employment decisions based on your qualification, merit and our business needs.

Job location: Leipzig, Germany

Functional area: Regulatory Affairs & Compliance

Employment type: Regular full-time, initially on a two-year contract

Timing: Immediately